

G R O S S M O N T
C O L L E G E



Student Services Council
Monday, August 6th, 2018
1:30 pm – 3:30 pm
Distance Learning Room (70-066)

MINUTES

Attending: Asma AbuShadi, Dee Aceves, Caroline Althaus, Thomas Armstrong, Susan Berry, Mario Chacon, Michael Copenhaver, Marsha Gable, Barbara Gallego, Sarah Moore, Renee Nasori, Natalie Ray, Juan Reyna, Aaron Starck, Heriberto Vasquez, Courtney Williams, Dianne Woodson

Not Attending: Jason Allen, Wayne Branker, Patrice Braswell, James Canady, Martha Clavelle, Gabrielle Gosselin, Daniel Hernandez, Tate Hurvitz, Pearl Lopez, Karolia Macias, Lida Rafia, Matthew Ring, Luma Shamon, Michele Toral, Sara Varghese

Recorder: Graylin Clavell

The Student Services Council meeting started at 1:36pm.

1. Dr. Gable addressed the following:

- a. Gave thanks to those SS Deans that stepped up and chaired meetings that Dr. Gable was unable to attend due to conflicting schedules
- b. **Next SSC Meeting:** The next SSC meeting will be Monday, September 17th, 2018. If there are urgent issues that need to be discussed we will gather the group together as soon as possible.
- c. **State Chancellor Updates:** Graylin sent out a couple of updates (First Friday & CA Community College Outlook) that gives updates around the state for everyone to look at and as a FYI. As for the First Friday update, Guided Pathways regional coordinators will be hired soon. We will not know who that person will be, but it is a key role in moving forward with our Guided Pathways work.
- d. **Basic Needs updates:** #RealCollege2018 Survey is a survey that is focused on unmet basic needs is out. Grossmont will not be participating this time around due to the number of student surveys already being presented to students this year, but will be consider in the future.

Also, Dr. Gable will coordinate with Michael Copenhaver and Barbara Gallego, possibly after the first Basic Needs Taskforce meeting, to give an update on the progress of the taskforce (training w/homelessness liaisons, challenges, resource needs, etc.) at the next available President's Cabinet meeting.

- e. **SSC adjustments:** With the new governance reorganization structure, which Grossmont will officially take off in February 2019, the SSC will remain as either an operational committee or group. Dr. Gable would like to relook at the SSC commission and charge this fall to see if there is anything the Council will need to change that will be geared to our functional areas.
- f. **VP Changes:** A reminder that Bill McGreevy will be the new Interim Vice President of Administrative Services, and Mike Reese is the new Interim Vice President of Academic Affairs.

2. Hot Topic Agenda Items

- a. **Follow-up on August Extended Hours (Dr. Gable):** Extended hours will be the following:
 - Saturday, August 18th from 8am-3pm,
 - Monday, August 20th-Thursday, August 23rd from 8am-7pm,
 - Friday, August 24th, from 8am-3pm
 - Saturday, August 25th from 8am-3pm
 - Monday, August 27th- Thursday, August 30th, from 8am-7pm
 - Friday, August 31st, from 8am-3pm
- b. **Convocation Hours and Building Closures:** Dr. Gable will follow up with the new Interim VPs to see if academic buildings, the library, and the theater will be closed as well as buildings 10 & 60. Convocation will be centered around the governance restructure.
- c. **2018-2019 Joint Outreach Calendar (Courtney Williams & Heriberto Vasquez):** Courtney Williams and Heriberto Vasquez touched on how in the past year started working with Cuyamaca on a joint Outreach department event calendar so that both schools would know when each would be at specific high schools and possibly combined efforts on certain events. Also, the Joint Calendar would be used to ensure both campuses know when other outreach categorical departments like Puente, EOPS, and Title 5 would also be out on high school campuses and putting on events. The process is still being ironed out, but right now trying to house all outreach events/activities between both colleges as well as categorical and career department events so that they are all in one central location has become a challenge. Particular ideas have been presented, including Google Calendar and Form Stack, but nothing has been put in stone. It will be an internal calendar for staff/faculty to know.

A suggestion from Caroline Althaus was to send out on Friday mail to all departments. Dr. Gable mentioned that the calendar is to also acknowledge when the president and deans are on specific campuses as well. Aaron Starck suggested that the next phase would be to alert academic departments due to events those departments put on as well. Renee Nasori loves the idea due to eliminating the chance of overlapping similar events between campuses. Michael mentioned that in the absence of standard protocol, he instructs Luma and Diana email any financial aid events to Outreach, and if anything changes in with how Outreach would like that information distributed please let him know. Dianne Woodson wanted to know what specific type of events Outreach is wanting to know about to which Heriberto replied that they are asking for awareness on any educational events/workshops aimed at the high school students.

Thomas Armstrong asked about tracking data on events. Courtney explained that they are keeping track of that data through numerous different lists. Heriberto mentioned that the total amount of units enrolled on just the seniors that Outreach touched, not including the cold calling Outreach did last week, was 7020 units. These students have applied but not enrolled. Dee Aceves asked how many total of students vs. FTE which Heriberto responded that he did not have the specifics at this moment but would get her this information.

Heriberto mentioned that the next two weeks will be used for training 12 new Outreach Ambassadors. A&R will be assisting with this process by supplying the Outreach welcome desk with new faces to help.

- d. Promise Grant Implementation Questions (Aaron Starck):** AB 19 update! Finally getting to the implementation of the AB 19. Any student that indicated they are first time students were put into a pool to be protected (AB19-P), which means they are potentially eligible. A side glitch was discovered in that international/non-residential students were dropped on 8/1 due to some sort of accounting adjustment. With that said, please if you hear of any of these students with this issue please send them to A&R.

Another challenges presented are the following due to the September 4th decision announcement date for the program: Congrats you are eligible and do not have to pay tuition, or the student is not eligible and now needs to pay tuition and it is passed the drop date.

Students will be able to file a petition. For now, send the students to A&R to fill out a general petition. Whatever the reason the student feels they were denied this program and feel this is incorrect, the student will need to provide the necessary data to support the petition. It is unsure right now if a reason why for those students that are denied for the program.

What needs to be completed by September 4th, 2018 (**see attached flier**):

1. 1st time college student
2. Complete FASFA or California Dream Act Application
3. Complete SSSP requirements
4. Complete the Pledge (mycollegepromise.net)
5. Attend as a full-time student at Grossmont or Cuyamaca College
6. Maintain a 2.0 GPA to be eligible for the spring, if not they become ineligible. Student athletes need to be residents.

Thomas Armstrong asked about the status tracking system. As of right now it is not set up.

AB19 is equivalent to the "California Promise" and not the Promise Grant, formerly known as the Board of Governors Fee waiver, or the BOG. Michael Copenhaver wanted to eliminate any confusion on the matter. Additionally, Michael stated that Financial Aid has not been doing any marketing for the AB 19 (California Promise) because they have transitioned all materials and websites to the Promise Grant (BOG). There is roughly 60%-65% of the Grossmont students that receive the Promise Grant (BOG) according to Michael. They do not have any information on AB 19 to limit all confusion on the students end. In addition, Aaron Starck wanted to inform the Council also remember there is the Higher Edge Promise in addition to the AB 19 California

Promise, and Promise Grant. For the AB 19 California Promise, an opt-in form will need to be completed and submitted by district. Myra Lomahan has started the draft.

In Aaron's personal opinion, Grossmont has not done an adequate job of communicating to the parents what the AB 19 California Promise "is and is not". If a student receives financial aid, they need to use that up, which does not equate to free. Aaron also asked if Dr. Gable could find out more information from the Foundation on the Higher Edge funding. AB 19 is not required that we pay tuition, and there are other options Grossmont can do with that money from the state. Aaron believes that a vast majority of Grossmont students do not qualify for this program, and that it is a stimulus to get more students to go full-time.

- e. **SSPRC Update at 2:30pm (Natalie Ray):** Natalie went through the deadline dates and writing groups of 2A and 2B. Went over shared information and reporting as well as some professional development and assessment coaching dates. Natalie also briefly went over the template and the sections. Natalie reflected on why it is we do Program Review. This process showcases our services, department needs, collaborations, and streamline processes. These also assist in informing campus initiatives. Finally, it is part of accreditation. There will be both fall and spring dates for professional development and assistance with the program review process. Thursday, September 20 & Friday September 21st are the dates for the fall and Thursday, February 21st and Friday, February 22nd for the spring.

Dr. Gable reiterated on how to use these program reviews.

3. Standing Agenda Items

- a. Hire Updates/Personnel Changes
- b. Travel Updates
- c. Upcoming Events

4. Department Updates

- a. **EOPS (Mario Chacon):** Summer Institute Program took place in July and it was a good experience for all! Next Up/CAFYES received their final budget, and there was a substantial cut. Mario is currently looking at all aspects of the program that EOPS can assist. Michael offered some possible financial assistance from his department with Guardian Scholars dollars. Both Michael and Mario will schedule to meet up and discuss this.
- b. **Health Services (Dianne Woodson):** California Health Alert Network made the following alerts: West Nile Virus, Chikungunya V, Dengue Virus, Lime disease, and tic symptoms are all have been discussed and to be aware of. Health Services teamed up with International Students and created a poster saying "Yes" in their specific language to assist with "Yes means Yes" to sexual consent and regarding sexual assault poster. LatinX Health Awareness will be on September 20th.
- c. **Financial Aid (Michael Copenhaver):** Very busy! Lines are back to A&R. Financial Aid is currently behind and will be playing catch up for the next 4-6 weeks. The department is currently looking through files from the beginning of June right now. Financial aid is making changes, including disbursement of funds, and is no longer doing Pell book vouchers. Instead, Financial Aid will be doing early disbursements starting on August 17th if the student is packaged, enrolled, and signed

up for direct deposit those students will get their money by the first day of classes. This is for Pell and SEOG funds are being implemented this fall. Financial Aid will only be doing scholarship vouchers. The Governor's budget merged the Full-time Student Success Grant and the California Community College Completion Grant into one grant aptly named the Student Success Completion Grant (SSCG). This will be a tiered grant and no longer requires the IEP requirement, and any money not spent out of 17-18 can be carried over to this year. Financial Aid notice regarding the new grant to be sent out soon from Michael. Year round Pell is back.

- d. **International Students (Aaron Starck):** Largest International Orientation that Brian Lam has been a part of! Kudos to the International Students Department for all of their hard work in making this happen, and encouraging these students to come to Grossmont.
- e. **A&R (Aaron Starck):** Drop for non-payment did happen and roughly, 1700 students were dropped for one reason or another. Slight technical issue AB 19 students protected for the program are unable to be issued an ID card yet.

Dual enrollment Helix, El Cajon Valley, and the Learning Academy, a charter school in the San Diego District, is going on right now and expanding dual enrollment. One staff member left the department and the position, as well as two other transcript positions are in the process of being filled.

- f. **Articulation Office (Dee Aceves):** Dee discussed how there is a lot of reporting taking place right now, including the curriculum on Fall 17 and Spring 18 to the 4-year educational partners and the state. In addition, the department is sharing information on the new advising sheets for transfer GE patterns. Grossmont did receive the final approval for the Biology ABT! The department is hopeful for some new curriculum in the Math department in the near future. The department has received new articulation on the Computer Science ABT. Submitted a big report last month regarding courses Grossmont would like to see transferable. Dee attended a Curriculum Institute in July with the theme directed at Guided Pathways. Dee's takeaway was the following: "Are we excluding anyone because of curricular design, placement reform, and institutional mindset?"
- g. **Transfer Center (Sarah Moore):** Sarah and her department are currently assisting students with CSU spring transfer applications. SDSU has decided not to take any applications for spring, and are currently over enrolled. Some students have had their offers from SDSU rescinded. UC applications opened August 1st, and CSU Fall 2019 applications will open on October 1st, and both have a deadline of November 30th for applications.

The Transfer Center has been seeing a number of students looking to sign-up for fall workshops but will not take sign-ups until late September for a workshop in October. There will be 36 private non-profit accepting ADT and guaranteeing admission for those with that degree.

National has expanded their ADT transfer pathways. They offer students tuition of \$7k per year to finish their degree with two years to finish up.

Sarah received responses from AAU regarding her questions. Please see the attached document with those questions and answers.

- h. **Student Affairs (Barbara Gallego):** Week of Welcome (WOW) volunteers needed! Also, Barbara would also like to see Student Services departments to participate in the all-campus activity fair on Wednesday, 10am-1pm. Sara Varghese sent an email regarding the "Get Inclusive" will be a requirement for all students that are traveling off-campus. ASGC board member positions

available! Students interested in campus government please see Barbara. Regarding the “Get Inclusive” requirement, there will be more information coming soon. This requirement is for all student off-campus activities, not hourly student employees. This information will be distributed to the clubs.

- i. **IT (Asma):** Introducing a student portal through SARS, called ZOOM, which will be a method to track online advising/counseling. Through the public website, the student can complete an online SARS form to schedule with an advisor remotely. Asma also mentioned Accuplacer is receiving good feedback on assessment with lesser issues, but errors are still arising elsewhere.

Dr. Gable will touch on AB 705 to inform everyone of this information at a later date.

- j. **Outreach (Heriberto Vasquez):** Heriberto gave thanks to those assisting Outreach with Ambassador training. Ambassador training for the next two weeks. A&R will assist desk coverage. Outreach will be assisting with Week of Welcome (WOW). The Griffin Experience, August 17th, will be limited to 80 students for incoming freshman. Food will be provided, schedules for students will be printed, and personal tours of their classrooms will be provided that day.
- k. **Title V (Juan Reyna):** Juan started giving thanks for those that have assisted with Via Rapida FYE program and had over 200 students show up for orientation. Conducted a survey before orientation, to see where these students are at before receiving the Via Rapida services, and will conduct another event survey later for after orientation, and then a final survey after year one.

Title V lost their community liaison, Angel Rocha, who took a position at SDSU. Title V held a hands-on application workshop for students to assist students with navigating and discussing ed plans. Also, the department is currently having peer mentor training, as well as a professional development series with the English department.

- l. **Career Center (Renee Nasori):** Big thank you for all that assisted in the Adult-Reentry Open-House event. 129 students showed up out of a 148 RSVPs. Currently sending surveys to collect data on how the event went, and the department will have informational sessions for those that participated for further support. The Career Center has their fall lineup of workshops (**Attached**). Working closely with counseling for academic advising. Taryell Simmons is leaving and going to the County of San Diego, and next Thursday, August 16th, will be his last day.
- m. **Student Engagement (Susan Berry):** 2 lead peer mentors from Title V will put on leadership workshops and drop in hours. Topics of the workshops include How to succeed in your first year of college; study tips; time management; and speaking up for yourself. Also, Student Engagement will host a 2-hour training for student club focused allied training along with Heriberto Vasquez in Outreach.

Susan is currently creating an out list of LGBT faculty, staff, and admin to serve as an additional resource for students. Currently five have signed up for this list. Engagement will also be hosting two “Welcome Back” social mixers, one for the AAPI students, and another for the LGBT students, during WOW week. Susan is also working with a student on creating a group for women of color and empowerment titled Sisterhood. This group will hold weekly discussion groups. Susan is 99.9% sure on an Engagement logo that is student created. The department is looking to hold a farmers market through Gizmo’s Kitchen once or twice a month in which students will receive one bag with pre-packaged produce and other items to each student.

Pride parade went well and teamed up with Cuyamaca. A student engagement focused student calendar is being developed promoting student club events.

Meeting adjourned at 3:36pm.

Next meeting: **Monday, September 17th, 2018**
Grossmont College
Distance Learning Room 70-066
1:30 pm -3:30 pm